

NEIL INDUSTRIES LIMITED

CIN: L51109WB1983PLC036091

R/O: 88B, (Ground Floor), Lake View Road, Kolkata-700029

Corporate Office: 14/113, Civil Lines, 402-403, Kan Chambers, Kanpur-208001

E Mail: neilil@rediffmail.com, neilindustrieslimited@gmail.com

Ph: Corp Office: 0512- 2303325 WEB: www.neil.co.in

NOTICE OF THE 2ND BOARD MEETING OF THE COMPANY FOR THE FINANCIAL YEAR 2022-2023

Date: 17.05.2022

To,
The Board of Directors,

1. **Mr. Arvind Kumar Mittal** Add: 2A/220, Azad Nagar, Nawab Ganj, Kanpur-208002.
2. **Mr. Vivek Awasthi**, Add: 128/348, K Block, Kidwai Nagar, Kanpur-208011
3. **Mrs. Archana Singh**, Add: 16/19-C, Civil Lines, Near Bandahan Guest House, Kanpur-208001
4. **Mr. Chandra Kant Dwivedi**, Add: 117/815-A, M Block, Kakadev, Kanpur-208001
5. **Mr. Pankaj Kumar Mittal**, Add: 113/93, Shree Dham Apartment, Swaroop Nagar, Kanpur-208002.
6. **Mr. Anil Sharma**, Add: Darpan Building, Flat No.112, 1st Floor, 50A, Purna Das Road Near Goal Park, Sarat Bose Road, Kolkata-700029

Dear Sirs/ Madam,

This is to inform you that the meeting of the Board of Directors of the Company will be held on Saturday, the 28th day of May, 2022 at 01:00 P.M. at the Corporate Office of the Company at 14/113, Civil Lines, 402-403, Kan Chambers, Kanpur-208001.

The agenda of the business to be transacted at the meeting is enclosed.

You are requested to make it convenient to attend the Meeting.

For **NEIL INDUSTRIES LIMITED**

SD/-

POOJA MISHRA

(COMPANY SECRETARY & COMPLIANCE OFFICER)

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AGENDA OF THE 2ND MEETING OF THE BOARD OF DIRECTORS OF NEIL INDUSTRIES LIMITED FOR THE FINANCIAL YEAR 2022-2023, TO BE HELD ON SATURDAY, 28TH DAY OF MAY, 2022 AT 01:00 P.M. AT THE CORPORATE OFFICE OF THE COMPANY AT 14/113, CIVIL LINES, 402-403, KAN CHAMBERS, KANPUR-208001

1. To elect Chairman of the meeting.
2. To grant leave of absence, if any.
3. To take note of the minutes of preceding Board Meeting.
4. To consider and approve the Audited Financial Results of the Company for the Quarter/Year ended March 31st, 2022.
5. Take on record the Audit Report of the Company as per Regulation 33 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015/Companies Act, 2013 for the quarter/year ended March 31st, 2022.
6. To transact any other item with the permission of the chair.

Yours faithfully,

For **NEIL INDUSTRIES LIMITED**

SD/-
POOJA MISHRA
(COMPANY SECRETARY & COMPLIANCE OFFICER)

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NOTES TO AGENDA OF THE 2ND MEETING OF THE BOARD OF DIRECTORS OF NEIL INDUSTRIES LIMITED FOR THE FINANCIAL YEAR 2022-2023, TO BE HELD ON SATURDAY, 28TH DAY OF MAY, 2022 AT 01:00 P.M. AT THE CORPORATE OFFICE OF THE COMPANY AT 14/113, CIVIL LINES, 402-403, KAN CHAMBERS, KANPUR-208001

AGENDA TO ITEM NO. 1

The Directors present in the meeting shall elect one of the Directors to chair the meeting.

AGENDA TO ITEM NO. 2

The leave of absence shall be granted if requisition of leave of absence from directors is received by the Company.

AGENDA TO ITEM NO. 3

The Board of Directors shall take the note of the minutes of the meeting of the Board of Directors held on 21.04.2022 and passed the following resolution:

“RESOLVED THAT the minutes of the meeting of the Board of Directors held on 21.04.2022 be and is hereby noted.”

AGENDA TO ITEM NO. 4

As per the requirement of Regulation 33 of the SEBI (Listing Obligations & Disclosure Requirements) Regulation, 2015, the Audited Financial Results together with its Audit Report of the Company for the quarter/year ended 31st March, 2022 has to be placed in the meeting for approval of Board. Hence a meeting of the Board of the Directors of the Company is proposed on the aforementioned date.

AGENDA TO ITEM NO. 5

As per the requirement of Regulation 33 of the SEBI (Listing Obligations & Disclosure Requirements) Regulation, 2015 and the Companies Act, 2013, the Audit Report of the Company for the quarter/year ended 31st March, 2022 has to be taken on record in the proposed meeting of the Board of the Directors of the Company on the aforementioned date.

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AGENDA TO ITEM NO. 6

The Board is free to discuss any other item with the permission of the chair.

Yours faithfully,

For **NEIL INDUSTRIES LIMITED**

SD/-

POOJA MISHRA

(COMPANY SECRETARY & COMPLIANCE OFFICER)